



Red Lake Margaret Cochenour Memorial Hospital

Board of Governors MINUTES

DATE: Thursday, November 12, 2009
TIME: 5:30 p.m.
PLACE: Hospital Board Room

PRESENT:

Ms. Alana Procyk	Chair – via teleconference
Ms. Tammy Cameron	
Ms. Ursula DeKeyser	via teleconference
Ms. Cathy Kaczmarek	
Ms. Debbie Larson	Chief Nursing Officer
Ms. Deikel Orocu	
Ms. Janice Mullin	Chief Executive Officer
Ms. Arlene Swanwick	
Ms. Eleanor Vachon	Vice Chair
Ms. Marion Whitton	
Mr. Dave Wilson	

REGRETS:

Dr. Vic Aniol	Chief of Staff
Mr. Loye Halteman	
Mr. Peter Koch	
Ms. Lori Kowalchuk	
Ms. Annwyl Shewchuk	Professional Practice Co-ordinator
Dr. Diane Zielke	President, Medical Staff

GUESTS:

Ms. Anne Billard

1. CALL TO ORDER

The meeting was called to order by Ms. Vachon at 5:30 p.m.

1.2 ACCEPTANCE OF AGENDA

MOTION NO.: 09-27 Moved: M. Whitton Seconded: A. Swanwick

That the agenda be accepted as amended.

#3.1 Strategic plan

#5.1 Appointment to the Board

#5.2 Draft Governance Minutes were added.

VOTE FOR MOTION 09-27; Carried

1.3 DECLARATION OF CONFLICT OF INTEREST

There was no declaration of conflict of interest declared.

2. CONSENT AGENDA

2.1 Adoption of Minutes

The following motion was brought forward:

MOTION NO.: 09-28 Moved: D. Wilson Seconded: M. Whitton
That the Minutes of the Board of Governors Meeting held October 8, 2009 be accepted as amended.
Ms. DeKeyser was present at the meeting.
VOTE FOR MOTION 09-28; Carried

3. NEW BUSINESS

3.1 Strategic Plan/Goals

Strategic Plan/Goals package was distributed to all members.
As part of Accreditation's recommendations, goals/operational plan, objectives and a community relations/communication plan have been devised for our Hospital. This will be a continual working plan in progress.

The Governance committee reviewed the goals and objectives document and will be moving forward elaborating on the document.

Members are to review the documents and bring forward to the December 10th meeting for discussion.

4. CRQI

4.1 Accreditation Survey Follow up

Quality Performance Roadmap for the Sustainable Governance outcomes were reviewed. There were "yellow flags" which will be addressed and followed up accordingly; additional information will be submitted by Ms. Shewchuk.
Members are invited to participate in a face to face session with the Accreditors, December 7 at 8:45 a.m.

4.2 Pandemic Flu Planning

Ms. Larson provided an influenza powerpoint presentation outlining the variety of flu subtypes, complications, treatment, what steps our hospital has taken and how one can protect themselves.
Ministry of Health H1N1 influenza fact sheet was distributed as well as self-assessment charts: children 5 years and under, 5 years and older who are high risk and 5 years and older who are low risk with proper procedures to follow.
Any questions or concerns may be directed to Ms. Larson.

5. GOVERNANCE COMMITTEE

5.1 Appointment to the Board

A letter was received from the Municipality of Red Lake nominating Ms. Billard to the Board of Governors, replacing Mr. Wilson.

The following motion was brought forward:

MOTION NO.: 09-29 Moved: M. Whitton Seconded: A. Procyk
That Ms. Billard's appointment to the Board of Governors, representing the Municipality of Red Lake, be accepted as presented.
VOTE FOR MOTION 09-29; Carried

Ms. Billard was welcomed to the Board of Governors.

5.2 Draft November 3, 2009 Minutes

Ms. Kaczmarek noted that the Governance committee met November 3, 2009. Items highlighted included:

- Strategic Plan/Goals were discussed and what role the Governance committee will play – continuous development
- Board application will be reviewed and revised accordingly
- Brainstormed names of future Board candidates.
- How to get the “Board image” out into the public
- The Governance Committee recommended that Ms. Kaczmarek approach Ms. Candace Herbert to see if she is interested in sitting on the Governance Committee. Ms. Herbert has shown an interest in the Hospital Board and has attended Board meetings on a regular basis.
- Ms. Herbert was asked to leave the room while further discussion took place.

The following motion was brought forward:

MOTION NO.: 09-30 Moved: M. Whitton Seconded: A. Procyk
That Ms. Herbert's name be accepted as a member of the Governance Committee as presented.

VOTE FOR MOTION 09-30; Carried

6. FINANCE COMMITTEE

Ms. Orocu provided a brief powerpoint presentation on the Financial statements ending September 30, 2009:

- ✓ Revenue - \$3,665,631
- ✓ Expenses - \$3,428,804
- ✓ After amortization – surplus of \$236,827 (which is due to investment gains, fuel/electricity, staff travel and education and equipment maintenance)
- ✓ Other votes (diabetes, on call coverage,) – all in a surplus position
- ✓ It was decided that monthly financials would be approved at Board meetings (recommendation from the Finance Committee)

Some members felt that the presentation was too brief and would like additional backup. Ms. Orocu encouraged members to contact either herself or Ms. Mullin to review financials in order to get a better understanding.

The following motion was brought forward:

MOTION NO.: 09-31 Moved: A. Swanwick Seconded: T. Cameron
That the financial statements ending September 30, 2009 be accepted as presented.

VOTE FOR MOTION 09-31; Carried

7. PHYSICIAN RECRUITMENT STRATEGY SUB COMMITTEE

There was not a report.

8. MEDICAL ADVISORY COMMITTEE

There was a Medical Advisory Committee meeting October 22, 2009. Draft minutes were reviewed. Ms. Larson briefly elaborated on portions of the minutes. Physician recruitment is ongoing.

9. REPORTS

Foundation Christmas wreath auction will take place at the Legion, November 27 at 7:00 p.m. Tickets are on sale.


10. INFORMATION

11. NEXT MEETING

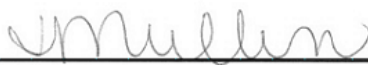
December 10, 2009

12. ADJOURNMENT

The meeting adjourned at 6:45 p.m.



Alana Procyk
Chair



Janice Mullin
Secretary