



## Red Lake Margaret Cochenour Memorial Hospital

# Board of Governors MINUTES

**DATE:** Thursday, September 24, 2009  
**TIME:** 5:30 p.m.  
**PLACE:** Hospital Board Room

**PRESENT:**

Dr. Vic Aniol	Chief of Staff
Ms. Tammy Cameron	
Ms. Ursula DeKeyser	via teleconference at 6:05 p.m.
Ms. Debbie Larson	Chief Nursing Officer
Mr. Loye Halteman	
Ms. Cathy Kaczmarek	
Mr. Peter Koch	
Ms. Deikel Orocu	
Ms. Janice Mullin	Chief Executive Officer
Ms. Arlene Swanwick	
Ms. Marion Whitton	
Mr. Duncan Wilson	
Mr. Dave Wilson	

**REGRETS:**

Ms. Lori Kowalchuk	
Ms. Alana Procyk	Chair
Ms. Annwyl Shewchuk	Professional Practice Co-ordinator
Ms. Eleanor Vachon	Vice Chair
Dr. Diane Zielke	President, Medical Staff

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### 1. CALL TO ORDER

The meeting was called to order by Ms. Kaczmarek at 5:35 p.m.

### 1.2 ACCEPTANCE OF AGENDA

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**MOTION NO.: 09-21** Moved: P. Koch Seconded: D. Wilson

*That the agenda be accepted as amended.*

**VOTE FOR MOTION 09-21; Carried**

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### 1.3 DECLARATION OF CONFLICT OF INTEREST

There was no declaration of conflict of interest declared.

## 2. CONSENT AGENDA

### 2.1 Adoption of Minutes

The following motions were brought forward:

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**MOTION NO.: 09-22** Moved: T. Cameron Seconded: L. Halteman  
*That the Minutes of the Board of Governors Meeting held May 7, 2009 be accepted as presented.*

**VOTE FOR MOTION 09-22; Carried**

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**MOTION NO.: 09-23** Moved: M. Whitton Seconded: L. Halteman  
*That the Minutes of the Finance Meeting held May 26, 2009 be accepted as presented.*

**VOTE FOR MOTION 09-23; Carried**

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## 3. NEW BUSINESS

### 3.1 Core Services

Information on “core services” were distributed as well as a detailed power point presentation provided.

### 3.2 HAPS Process

Ms. Mullin outlined the HAPS process and where we are. In the process of looking at the 2010/11 and 2011/12 budget.

There is emphasis on engagement among hospitals and other health care service providers. CEO group of the Rainy River district (Riverside, Fort Frances, Dryden Hospital, Lake of the Woods, Meno-Ya-Win, Atikokan, Red Lake Hospital) met to discuss ideas/solutions on how to conduct business differently. A subcommittee from the CEO’s committee has been formed with a senior staff representative from each hospital. Janice Mullin is the chair of the sub committee.

Key themes to consider when developing/evaluating options for service delivery:

- ✓ Improving hospital performance
- ✓ Ensuring the core hospital services are stable, aligned with provincial priorities and LHIN’s
- ✓ Being cognizant of the impact of service delivery and internal efficiency improvements decisions on community partners and other providers.

### 3.3 Sponsored Program

Information on Community Counselling’s five Programs summarizing the services they provide to the community were distributed.

In conjunction with Ruth Londry’s retirement, a confirmation letter was received noting the contract between the District Mental Health Services for Older Adults and the Psychogeriatric program will be severed effective September 22, 2009 due to funding issues. Ruth Londry has been hired through the DMHSA (part-time) on a six month contract.

#### 3.4 Underserved Area Program

HealthForce Ontario's Consultation paper on recruitment/retention for underserved area programs were included in packages for information, along with a question/answer sheet.

#### 3.5 Ultrasound Department

Ms. Mullin noted that the Hospital has hired an ultrasound locum from Hornepayne Hospital. The locum will be working 4 days/month, starting October.

### 4. CRQI

#### 4.1 Accreditation

Accreditation information packages were distributed. The Board's questionnaire was reviewed and questions were clarified for a better understanding. Members are to go online to complete and submit their questionnaire by October 5, 2009.

### 5. GOVERNANCE COMMITTEE

#### 5.1 Conflict of Interest

Conflict of interest section from the Bylaws and the Board Conflict of Interest policy was distributed.

### 6. FINANCE COMMITTEE

#### 6.1 July 31, 2009 Financial Statements

Operating statement for July 31, 2009 was briefly reviewed via powerpoint.

- ✓ Total revenue of \$2,398,257
- ✓ Total expenses of \$2,339,142
- ✓ Year to date surplus of \$59,115 (basically recoop of investment losses from 08/09)
- ✓ Building amortization - Other votes (CMH/JobConnect/Diabetes/Visiting Specialist/On Call) – surplus
- ✓ After amortization – surplus of \$44,061

Ms. Whitton suggested that a session be provided once a year to review in depth financial statements.

The following motion was brought forward:

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**MOTION NO.: 09-24** Moved: P. Koch Seconded:M. Whitton

*That the Financial statements ending July 31, 2009 be accepted, as presented.*

**VOTE FOR MOTION 09-124; Carried**

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#### 6.2 HIRF Update

The LHIN has received a capital allocation of up to \$3,691,453 to support hospitals with infrastructure projects for 2009/10. We have received \$207,672.00. We will be working on the needs and the sign back agreement will be sent back by November 30, 2009.

#### 6.3 CUPE Ratification

CUPE is working on a tentative four year agreement – to be ratified by the end of October. No further details were provided.

**7. PHYSICIAN RECRUITMENT STRATEGY SUB COMMITTEE**

**7.1 Update**

The committee has met to discuss housing in order to attract and accommodate future physicians/locums to the area.

Ms. Kaczmarek provided an update on behalf of the committee. The Board would like an economic analysis – the Finance committee will work with the subcommittee in order to come up with a plan.

**8. MEDICAL ADVISORY COMMITTEE**

There was a medical advisory committee meeting September 24, 2009. Dr. Aniol provided a verbal report.

**9. REPORTS**

Ms. Mullin's report was included for review.

The Board would like an education session on pandemic flu planning at the November meeting. Ms. Larson will provide this.

**10. NEXT MEETING**

October 8, 2009

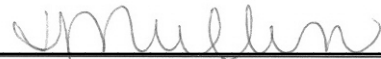
**11. ADJOURNMENT**

The meeting adjourned at 8:15 p.m.



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Alana Procyk  
Chair



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Janice Mullin  
Secretary