



## Red Lake Margaret Cochenour Memorial Hospital

# Board of Governors MINUTES

**DATE:** Thursday, November 12, 2009  
**TIME:** 5:30 p.m.  
**PLACE:** Hospital Board Room

### PRESENT:

Ms. Alana Procyk	Chair – via teleconference
Ms. Annwyl Shewchuk	Professional Practice Co-ordinator
Ms. Eleanor Vachon	Vice Chair
Ms. Tammy Cameron	
Ms. Ursula DeKeyser	
Ms. Cathy Kaczmarek	
Mr. Peter Koch	
Ms. Janice Mullin	Chief Executive Officer
Ms. Arlene Swanwick	Exited at 6:45 p.m.
Ms. Marion Whitton	
Mr. Dave Wilson	

### REGRETS:

Dr. Vic Aniol	Chief of Staff
Ms. Debbie Larson	
Ms. Deikel Orocu	
Ms. Lori Kowalchuk	
Mr. Duncan Wilson	
Dr. Diane Zielke	President, Medical Staff

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### 1. CALL TO ORDER

The meeting was called to order by Ms. Procyk at 5:50 p.m.

Ms. Procyk introduced and welcomed both Ms. Ingrid Parks and Mr. Gil Labine, Board Chair and 2<sup>nd</sup> Vice Chair from Thunder Bay Regional Health Science Centre.

### 1.2 ACCEPTANCE OF AGENDA

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**MOTION NO.: 09-25** Moved: P. Koch Seconded: K. Kaczmarek

*That the agenda be accepted as amended.*

**VOTE FOR MOTION 09-25; Carried**

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### 1.3 DECLARATION OF CONFLICT OF INTEREST

There was no declaration of conflict of interest declared.

## 2. **CONSENT AGENDA**

### 2.1 **Adoption of Minutes**

The following motion was brought forward:

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**MOTION NO.: 09-26** Moved: U. DeKeyser Seconded: D. Wilson  
*That the Minutes of the Board of Governors Meeting held September 24, 2009 be accepted as amended.*

**VOTE FOR MOTION 09-26; Carried**

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## 3. **NEW BUSINESS**

### 3.1 **Presentation by Ms. Ingrid Parks**

Ms. Parks, Thunder Bay Regional Health Centre's Board Chair and Mr. Gil Labine, 2<sup>nd</sup> Vice Chair attended the meeting in order to update the Board and provide a verbal presentation on "Advancing the Practice of Patient & Family Centred Care".

Presentation material was distributed to members outlining:

- ✓ What patient/family centred care is
- ✓ Principles/core concepts
- ✓ Why it is needed
- ✓ Moving forward with this type of care
- ✓ Creating a strong foundation
- ✓ Opportunities to partner with

A copy of Thunder Bay's Regional Health Science Centre's Vision and Mission statements were reviewed.

## 4. **CRQI**

### 4.1 **Quality Patient Safety Initiative**

Quality and patient safety report was distributed outlining:

- ✓ The number of patient falls for 2008/09 comparison
- ✓ Medication reconciliation – process of obtaining a complete and accurate list of each patient's current home medication (including name, dosage, frequency)
- ✓ Patient identification – Patient ID bands are worn
- ✓ Identification of food allergies – Diet kardex is generated from the Meditech electronic record system for all patients at Nursing
- ✓ Patient safety handbook – This handbook has been updated and is distributed at the time of admission to all patients.
- ✓ More OB Program – Module 3 took place on October 8, 2009 for the core team members.
- ✓ Dangerous abbreviations – A list of dangerous abbreviations/symbols have been identified and a policy has been developed.

## 5. **GOVERNANCE COMMITTEE**

There was not a report.

## 6. **FINANCE COMMITTEE**

There was not a report.

## 7. **PHYSICIAN RECRUITMENT STRATEGY SUB COMMITTEE**

There was not a report.

**8. MEDICAL ADVISORY COMMITTEE**

There was a medical advisory committee meeting September 24, 2009. Dr. Aniol provided a verbal report at the last Board meeting.

**9. REPORTS**

There were not any reports.

**10. INFORMATION**

A number of articles were inserted for information.

**11. NEXT MEETING**

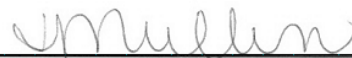
November 5, 2009

**12. ADJOURNMENT**

The meeting adjourned at 6:45 p.m.



Alana Procyk  
Chair



Janice Mullin  
Secretary